

# *St. Catherine of Siena Catholic School*



## *Parent & Athlete Sports Handbook*





## **St. Catherine of Siena Catholic School**

### **Role of Parents**

Parents of children participating in C.Y.A.A. Program should be made aware of the philosophy and guidelines as presented in C.Y.A.A. Handbook:

1. Parents can have a great influence as spectators at the game. It is of importance that this influence be of a positive nature. Coaches and players are encouraged and motivated by the support of parents, and the greatest support and encouragement is needed after a loss.
2. When relating to coaches and officials, parents should be an example of cooperation and respect.
3. A parent who observes a coach whose behavior is not consistent with C.Y.A.A. guidelines or philosophy should make it known to the school principal and C.Y.A.A. Advisory Board in writing.
4. Parents are to refrain from offensive language and actions. Taunting and/or swearing is not tolerated in the C.Y.A.A. Sports Program.
5. Parents will respect the judgment of an official or umpire.
6. Parents must monitor the academic progress of their children according to the standards as delineated by the school of enrollment.
7. Parents must sign the form provided stating that they have read the C.Y.A.A. and local school philosophy, roles, rules, and regulations and agree to abide by them. They must abide by the Diocesan Transportation Policy.

### **Role of the Athlete**

All eligible student athletes are encouraged to participate in the various sports activities. Students who chose to participate in C.Y.A.A. and other school related sports activities must make a commitment to their team. To play sports for your school team is both a privilege and responsibility. To practice and play takes a number of after-school hours, and the student's grades must be maintained otherwise the privilege of playing a sport will be taken away from him/her. When a player is suspended from the team, the team and school are affected. Any player who chooses to play on a team owes it to his/her team as well as himself/herself to remain on the team until the conclusion of the season.

#### **Any student athlete participating in a sport activity is expected to:**

1. Give fully himself/herself during practice and games.
2. Be accepting of his/her honest mistakes. Strive to win without undue pressure.
3. Recognize strengths and weaknesses of teammates.
4. Exhibit sportsmanship at all times- being a good winner as well as accepting defeat.
5. Accept the guidance of coaches.
6. Respect the decisions of officials and umpires.
7. Refrain from offensive language and actions
8. Maintain academic standards: 1 F or 2 D's are grounds for ineligibility.

### **Sports Code of Conduct**



The interscholastic athletic program at St. Catherine of Siena is an integral part of the educational program. It must therefore, be in harmony with the educational objectives. The following code of conduct must be followed by all players, coaches, and parents.

- All individuals will be responsible and a contributing team member.
- Selfless effort in working with others to reach a common goal.
- Appreciation of others efforts, whether they be teammates, opponents, officials, or coaches.
- Take care of field or facility that is being used.

Athletics should be a significant valuable community activity, foster loyalty, school spirit, student participation and healthy competition. Goals for the athletic program should be meaningful to all students in a school. The main objective of the Catholic Youth Athletic Association program should be at that of developing qualities of leadership, good sportsmanship, and promoting a Christian atmosphere in which students will grow in respect and concern for others in their own environment as well as society as a whole. Emphasis should be placed upon the development of game fundamentals. Principal, coaches, and parents should encourage players to give their best, improve their skills, and have fun when playing the sport.

### ***ELIGIBILITY***

Grade checks for students in grades 5th - 8th will be conducted every two weeks by the Principal and Athletic Director to determine their eligibility. Any students with a grade of F or 2 D's will be ineligible until the students grades have improved. Coaches must follow the eligibility rules, if coaches do not follow these rules the sport season will be forfeited. Coaches and parents are also welcomed to conduct weekly grade checks by having the student's login to RenWeb account. **If a student athlete is referred to the Principal for a disciplinary purpose, he/she will be suspended for one game. If student has detention or is suspended, the student athlete is ineligible to play any games on those particular days.**

All students and parents must have a signed commitment stating the parent/student will complete the sport season in its entirety, drive to away games, and help their child stay eligible. If the student athlete quits a sport after the 2nd week of practice, the student will not be eligible to play any other sport for the year without a meeting between the parent/guardian, principal, Athletic Director, and student.

Parents are required to attend sports meeting to keep up to date on requirements for the season. The student athlete may not be eligible to play any sports until cleared by the Athletic Director.

**If a student athlete is absent from school, for any reason, they are not allowed to participate in practice or a game on that day.** Student athletes must be at school a minimum of 4 hours in order to be eligible to play in a sporting event that afternoon or evening.



## **Transportation Procedures**

### **Leased Vehicles**

If a vehicle is leased, rented, or borrowed to transport participants to and from the event, appropriate insurance should be obtained. Coverage can be purchased through the rental company or local agent. If auto coverage is provided through Catholic Mutual, contact should be made with your member services Representative. **COVERAGE CANNOT BE AUTOMATICALLY ASSUMED FOR LEASED, RENTED, OR BORROWED VEHICLES. Please make arrangements for transportation well ahead of games and practices.**

### **Private Passenger Vehicles**

If a private passenger vehicle must be used, then the following information must be supplied and this information must be certified by the driver in question.

1. The driver must be 25 years of age or older.
2. The driver must have a valid, non-probationary driver's license and no physical disability that could in anyway impair his/her ability to drive the vehicle safely.
3. The vehicle must have a valid and current registration and valid and current license plates.
4. The vehicle must be insured to the following minimum limits: \$100,000 per person/\$300,000 per occurrence. A signed driver Information form on each vehicle must be submitted to the principal and school administration.

## **School Transportation Consent forms**

The Diocese of Phoenix has a clear and comprehensive training session on "Policy on Sexual Misconduct/Safe Environment by Diocesan Personnel." Diocesan definition of personnel includes but is not limited to:

- ALL VOLUNTEERS FOR ANY MINISTRY, AGENCY, PARISH, AND/OR SCHOOL  
As per this definition, the school must strictly adhere to each parameter set forth and aligned within the policy. Thus any volunteer affiliated with the school and who is planning to transport students must produce the following before consideration is given by the school.
  - Proof of completion of mandatory Sexual Misconduct/Safe Environment Training.
  - A valid state of Arizona issued Driver's license
  - Proof of automobile insurance with minimum \$100k/\$300k comprehensive coverage. Any insurance that fails below this increment cannot be accepted based on legalities established by the Diocese.

## **TRANSPORTATION OF MINOR PERSON TO/FROM SCHOOL CAMPUS**

The Catholic Diocese of Phoenix "Policy on Sexual Misconduct" as it pertains to Diocesan Personnel provides, in part that "Field trips or other outings involving a minor in places and situations where no other responsible adults are present..." are to be avoided. The directive of this provision requires that another adult should accompany Diocesan personnel who transport minors to and from field trips and outings. Because of the limited number of participants in the Sports Program of St Catherine of Siena, and the time and day in which program events will occur, it may not always be possible to have two adults occupying each vehicle transporting



minors to and from programs. The Diocese permits exceptions to this policy only upon a showing by the school that:

1. A school has made reasonable efforts to have two adults present in such vehicles but without success.
2. A parent or guardian of any student participating in such program has consented in writing to allow such student(s) to be transported in a vehicle occupied by only one adult. However, for the exception to apply the parent/guardian of the minor person must consent in writing

I, \_\_\_\_\_, of \_\_\_\_\_

(Name of parent /guardian) (Name of Minor Student)

Have selected one of three alternatives below by checking the applicable box:

1. Consent of Parent/Guardian to allow for Exception to Policy.

I, (parent) \_\_\_\_\_ of (student) \_\_\_\_\_ a participant in the **Sports Program of St. Catherine of Siena** hereby consent to allow the student named above to travel to and from sports program events in a vehicle occupied by a single adult person at any time during the 2019-2020 school year. I further acknowledge that I have instructed my minor child to occupy only the rear seat of such vehicle. I agree that if I wish to revoke this consent I will do so in writing and deliver such revocation to the Principal of the school. I further consent to the following additional conditions (if any)

2. NON\_EXCEPTION

I, (parent) \_\_\_\_\_ of \_\_\_\_\_ (student) choose to have my child always travel in a 2 adult vehicle.

3. ASSUMPTION OF TRANSPORTATION RESPONSIBILITY

I, (Parent) \_\_\_\_\_ of \_\_\_\_\_ (student), will solely provide transportation for my child to all activities away from the school campus

\_\_\_\_\_  
(Signature of parent/guardian)

\_\_\_\_\_  
(Print name of parent/guardian)

State of Arizona

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

### DRIVER INFORMATION FORM

**Driver:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_



Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Driver's License # \_\_\_\_\_ Date of Expiration: \_\_\_\_\_

**Vehicle(s):**

Name of owner \_\_\_\_\_ Model of vehicle: \_\_\_\_\_

Address of owner: \_\_\_\_\_

Make of Vehicle: \_\_\_\_\_ Year of Vehicle: \_\_\_\_\_ Plate#: \_\_\_\_\_

Registration Expiration Date: \_\_\_\_\_ Date of Expiration: \_\_\_\_\_

If more than one vehicle is to be used, the aforementioned information must be provided for each vehicle.

**Insurance Information:**

When using a privately owned vehicle, the insurance coverage is the limit of the insurance policy covering that specific vehicle.

**Insurance Company** \_\_\_\_\_ **Policy #:** \_\_\_\_\_

**Date of Policy:** \_\_\_\_\_ **Expiration Liability of Policy:** \_\_\_\_\_

(\* Please note : The minimal, acceptable liability limit for privately- owned Vehicles is \$100,000/ \$300,000 )

In order to provide safety of our students or other members of the parish and those we serve. We must ask each volunteer driver to list all accidents or moving violations they have had in the past five years.

Please be aware that as a volunteer driver, your insurance is primary. There is a policy that would offer additional liability protection should a claim exceed the limits of your policy.

**Certification**

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a volunteer driver, I must be 25 years of age or older, posse a valid driver's license, have the proper and current license, and vehicle registration. I have the required insurance coverage in effect on any vehicle used to transport my student athlete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# SPORTS EMERGENCY FORM

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

Person to be called in the event you are not able to be reached:

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

**Doctor to Be Called In Case Of an Accident:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**Note: IN CASE OF AN EMERGENCY MAY WE CHOOSE A PHYSICIAN?**

YES

NO

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Parent Agreement & Contract

I/We the parent(s) / Guardian(s) request that St. Catherine Of Siena School allow my child to participate in the afterschool Sports Program. I understand that this will include travel to other schools. League fees, facilities, uniforms, awards, and cost of officials determine the Sports Fee and will be assessed to each participant per sport. This fee should be paid before the first game or arrangements must be made with the Athletic Director. This is a non-refundable fee for those who drop out of the program, are suspended, and/or ineligible due to grades or conduct. The participants are responsible for their uniform and maintaining the condition in which they are given. **If the uniform is lost or damaged, an additional fee of \$45.00 will be assessed.**

I/We hereby release St. Catherine of Siena school or any and all its employees from any and all liability for any harm arising to my/our son/daughter, as a result of participating in the afterschool sports program.

I will participate fully in games and practices for St. Catherine of Siena School  
I promise to do my best to stay eligible for the entire season, will show respect to the coaches, other players and officials at all times. I will represent St. Catherine of Siena School with pride.

I, the parent, will support St. Catherine of Siena Sports Program In the following ways:

1. Attend the sports meetings.
2. Instill in my child the importance of commitment and completion of the sport season in its entirety.
3. Drive to away games whenever possible and support during home games.
4. Support my child in staying eligible for the sport season.
5. Athletes & Parents will show respect to the coaches, other players and the officials at all times.

Parent(s) Name (Printed): \_\_\_\_\_ & \_\_\_\_\_

Parent Signature(s) \_\_\_\_\_ & \_\_\_\_\_

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Text number : (\_\_\_\_) \_\_\_\_\_

BOYS:     Flag Football                       Basketball                       Baseball

GIRLS:     Volleyball                       Softball                       Basketball